

## INSTRUCTIONS FOR APPLYING FOR APS MEMBERSHIP

At the April 1977 business meeting the proposed Bylaws Amendment for creating a new membership category for Students was passed. This Bylaw Amendment appears under Section 7 of Article III of the Constitution, printed below.

### CURRENT APPLICATION FORMS

Starting with this issue, *The Physiologist* shall routinely carry one copy of the current application form (following). This form will serve for all categories of membership. Any member desiring to sponsor more than one applicant may use a Xerox copy of this form. Any application submitted on an out-dated form will be returned to the sponsor to be redone on the acceptable form.

One application form serves all membership categories. There are, however, specific sets of instructions for each category. Therefore it is essential that sponsors and applicants carefully attend to those instructions specific to their desired category.

### GENERAL INSTRUCTIONS

#### FOR ALL CATEGORIES:

Use only the current application form. Check the box indicating the category of membership for which you are applying. Use the SPECIAL INSTRUCTIONS for that category when filling out the form. Type the Application. Fill out all applicable spaces. Only completed applications will be reviewed.

The Bibliography must be submitted in the form found in the Society's journals. An example of the correct form is:

JONES, A.B., and C.D. Smith. Effect of organic ions on the neuromuscular junction in the frog. Am. J. Physiol. 220:110, 1970.

Send no reprints.

Deadline Dates: Completed applications received between February 1 and July 1 are considered for nomination by the Council at the Fall Meeting. Applications received between July 1 and February 1 are considered for nomination by the Council at the Spring Meeting. Applications are not complete until all materials, including sponsor's letters, are received.

#### QUALIFICATIONS (Except Students):

The Membership Advisory Committee uses the following 5 categories in evaluating an application:

1. Educational History. Academic degree and postdoctoral training are evaluated and assessed with regard to how closely the applicant's training has been tied to physiology.

2. Occupational History. Particular emphasis is given to those applicants who have a full time position in a department of physiology, or are responsible for physiology in another department. Relatively high ratings are given to people with positions in clinical departments and to people functioning as independent investigators in commercial or government laboratories.
3. Contributions to the Physiological Literature. This category is of major importance. The applicant's bibliography is evaluated on the basis of publications in major, refereed journals which are concerned with problems judged to be primarily physiological in nature. Emphasis is given to papers published as the result of independent research. Special note is taken of publications on which the applicant is sole author or first author.
4. Interest in and Commitment to Teaching Physiology. This evaluation is based on: (1) the fraction of the applicant's time devoted to teaching, (2) publications related to activities as a teacher including production of educational materials, and (3) special awards or other recognition the applicant has received for outstanding teaching effectiveness.
5. Special Considerations. This category permits the Membership Advisory Committee to acknowledge unique accomplishments of an applicant. These might be excellence in a specific area, or unusual contributions to Physiology resulting from talents, interest or a background substantially different from the average.

#### SPONSORS:

Primary responsibility for membership rests with the two sponsors who must be regular members of the Society. Sponsors should discuss the appropriateness of the selected category of membership in this Society with prospective applicants.

Each sponsor should write an independent confidential letter about the candidate using the five categories listed above to evaluate the candidate.

#### CHECK LIST:

1. Original copy of application signed by both sponsors.
2. Application on a current form, including the bibliography (1 original and 7 copies).
3. Mail the original, which has been signed by the two sponsors, plus 7 copies to:

Executive Secretary  
American Physiological Society  
9650 Rockville Pike  
Bethesda, Maryland 20014

## SPECIAL INFORMATION AND INSTRUCTIONS

### FOR REGULAR MEMBERSHIP

#### Bylaws of the Society:

Article III, Section 2 - Regular Members. Any person who had conducted and published meritorious original research in physiology, who is presently engaged in physiological work, and who is a resident of North America shall be eligible for proposal for regular membership in the Society.

IF ALIEN: Please attach a letter and 7 copies stating visa status and type of passport and giving evidence of intent to stay in North America.

#### Duties and Privileges:

1. Hold Elective Office.
2. Vote at Society Meetings.
3. Serve on Committees, Boards and task forces.
4. Serve on Federation Boards and Committees.
5. Sponsor New Members.
6. Orally present or co-author a contributed paper and sponsor a non-member authored paper at the Fall scientific meeting.
7. Orally present or co-author one contributed scientific paper at the annual Federation meeting or sponsor one paper.
8. Receive the Society publications, The Physiologist and The Physiology Teacher.
9. Receive Federation Proceedings.
10. Subscribe to handbooks and periodicals published by the Society at membership rates.
11. Register to attend scientific meetings of the Federation and the APS Fall meeting at membership rates.
12. Participate in FASEB Member's Life Insurance Program, Disability Program and in Hospital Protection Plan. (For Residents of the United States, its territories or possessions).
13. Eligible to receive the Daggs Award.
14. Eligible to be selected as Bowditch Lecturer (members under 40 years of age).

### FOR CORRESPONDING MEMBERSHIP

#### Bylaws of the Society:

Article III, Section 3 - Corresponding Members. Any person who has conducted and published meritorious research in physiology, who is presently engaged in physiological work and who resides outside of North America shall be eligible for proposal for corresponding membership in the Society.

#### Duties and Privileges:

1. Serve on Society Committees, Boards and Task Forces.
2. Serve as one sponsor of new Corresponding Members (One regular member must be sponsor of a new Corresponding Member).

3. Orally present or co-author a contributed paper and sponsor a non-member authored paper at the Fall scientific meeting.
4. Orally present or co-author one contributed scientific paper at the annual Federation meeting or sponsor one paper.
5. Receive the Society publications, The Physiologist and The Physiology Teacher.
6. Receive Federation Proceedings.
7. Subscribe to handbooks and periodicals published by the Society at membership rates.
8. Register to attend scientific meetings of the Federation at membership rates.

### FOR ASSOCIATE MEMBERSHIP

#### Bylaws of the Society:

Article III, Section 5 - Associate Members. Persons who are engaged in research in physiology or related fields and/or teaching physiology shall be eligible for proposal for associate membership in the Society provided they are residents of North America. Associate members may later be proposed for regular membership.

#### Duties and Privileges:

Same as for Regular Members except for the privilege of:

1. Holding Executive Office, or membership on certain committees.
2. Voting at Society Meetings.
3. Sponsoring New Members.
4. Receiving the Daggs Award.
5. Selection as Bowditch Lecturer.

### FOR STUDENT MEMBERSHIP

Not all questions on the application form may be appropriate – Please place NA next to any such question.

#### Bylaws of the Society:

Article III, Section 7 - Student Members. Graduate students in physiology who have completed their preliminary examinations for the doctoral degree provided they are residents of North America. No individual may remain in this category for more than five years.

#### Duties and Privileges:

1. Present one contributed paper at the Fall Scientific meeting with the endorsement of the student's advisor.
2. Receive the Society publications, The Physiologist and The Physiology Teacher.
3. Subscribe to Handbooks and Periodicals.
4. Register to attend scientific meetings of the Federation and the APS Fall meeting at student rates.