ARTICLE I. Name
The name of this organization is the WATER AND ELECTROLYTE HOMEOSTASIS SECTION (WEH) OF THE AMERICAN PHYSIOLOGICAL SOCIETY (APS)

ARTICLE II. Purpose
The purposes of this Section are to:

• Advise the Society on matters of interest to the members of the Section.
• Assist the Society, through representation on the Joint Program Committee (JPC), in the organization of the scientific meetings of the Society.
• Nominate individuals for membership on Society committees.
• Be open to all members of the Society expressing an interest in Section membership.
• Provide the President-Elect with recommendations of and supporting material for individuals to be nominated by the Society for awards.
• To recognize members who have made significant contributions to the affairs of the Section and the Society.

ARTICLE III. Membership
Membership is open to any member of the Society (student, affiliate, regular, emeritus, corresponding, or honorary) who wishes to become a member. Section membership is conferred by designating Water and Electrolyte Homeostasis Section as a primary or secondary section for affiliation through the APS Membership Services Department.

ARTICLE IV. Officers
Section 1. Steering Committee
The responsibility for management and supervision of the affairs of the Section shall be vested in a Steering Committee. The members of the Steering Committee shall be the following:

• Section Chair
• Past Chair
• Secretary-Treasurer
• Committee on Committees (CoC) Representative
• Joint Program Committee (JPC) Representative
• Awards Chair
• Physiologists in Industry Committee Representative
• Trainee Representative
Editor of the American Journal of Physiology: Regulatory, Integrative and Comparative Physiology (ex-officio, non-voting).
- Membership (APS) and Fellow of the APS (FAPS) Committee Representative
- Seven At-Large Councilors
  - Translational Physiology Representative
  - International Representative
  - Section Parliamentarian
  - Advancement
  - Section Membership
  - Section Historian
  - Data Diuresis Coordinator

Other non-voting members (in training), if applicable, will include (prior to their taking office), the newly elected Section Chair, Secretary-Treasurer, Committee on Committees Representative, JPC Representative, and Awards co-Chair.

A quorum for conducting official business for the Section will be eight of the sixteen voting members of the Steering Committee. The Steering Committee will meet or converse twice yearly, i.e., at the annual spring meeting, at a fall conference of the Society, by conference call, or at the meeting of a parallel-interest society.

WEH Executive Committee
The following will constitute the WEH Executive Committee to coordinate the selection of the Starling Awardee, Leonard Share Awardee, and new Steering Committee Members.

- Section Chair
- Past Chair
- Secretary-Treasurer
- Committee on Committees (CoC) Representative
- Joint Program Committee (JPC) Representative
- Awards Chair

Section 2. Steering Committee Members and Their Duties

The Section Chair shall lead the WEH section and will serve as the Section Advisory Committee (SAC) Representative. The Section Chair shall set the agenda for and chair meetings of the Steering Committee. The Section Chair shall supervise the election process of WEH Steering Committee members in accordance with the schedule of terms tracked by the Section Parliamentarian. The Chair may appoint committees that are necessary for the proper conduct of the affairs of the Section.

The Secretary-Treasurer shall keep the minutes of the Steering Committee and the WEH membership list, prepare and send the newsletter to the membership of the Section, coordinate the annual Experimental Biology (EB) WEH business meeting, and maintain fiscal records.
The Committee on Committees (CoC) Representative will identify members of the WEH section who are interested in participating in the different APS committees and support their nomination at the annual APS CoC meeting held at the EB meeting each year. The CoC recommends a list of candidates for the APS Council to officially appoint onto APS committees for a tenure of 3 years.

The Joint Program Chair (JPC) Representative coordinates the efforts of the Section to program its oral and poster sessions and symposia at Experimental Biology, and also represents the Section at meetings of the JPC. The JPC Representative annually appeals to WEH Section members to volunteer to organize oral sessions for the next EB meeting. The submitted ideas are organized and submitted to the Section Chair, who will work with the JPC Representative, and organize a subcommittee if necessary, to make the selections. The overall scope of WEH programming should be discussed annually by the WEH Steering Committee to provide continuous programming evaluation, oversight, and guidance for both the Section Chair and the JPC Representative.

The Physiologists in Industry Committee Representative will represent the WEH Section at the APC Liaison with Industry Committee.

The Awards Chair will coordinate the predoctoral and postdoctoral trainee awards and will solicit nominations for the WEH Young Investigator award. The Awards Chair will also coordinate the judging of the oral presentations and presentation of the finalists and awardees at the luncheon. The Awards Chair will invite the previous year’s Starling Award Lecturer and the Young Investigator Awardee to chair the Trainee Symposium.

The Trainee Representative shall chair the WEH Section Trainee sub-committee and coordinate communications with trainee members such as maintaining the WEH Section’s Facebook page. The WEH Trainee Representative will represent the WEH Section on the APS Trainee Advisory Committee and advocate for the needs of trainees and encourage active trainee involvement in the APS.

The International Councilor and the Translational Councilor will work with the JPC Representative for programming ideas for EB and other meetings, and explore opportunities with other APS Sections or FASEB Societies for joint sponsorship of symposia, workshops, and other educational activities.

The Section Parliamentarian will ensure that the WEH Section’s Statement of Organization and Procedure and WEH Section Handbook are updated regularly and ensure that all decisions are consistent with the same. The Section Parliamentarian shall also keep track of Steering Committee member terms and bring to the Section Chair’s attention when new Steering Committee member elections are needed.

The Membership (APS) and Fellow of the APS (FAPS) Committee Representative will articulate the benefits and value of joining APS to all key member groups, and work to attract, meet the needs of, engage and retain members, and administer the FAPS
Program in accordance with the criteria established by the Committee and approved by Council. The Representative will screen all applications prior to the annual committee meeting and score applications against the established criteria for Fellowship status in preparation for the meeting.

The **At-Large Councilor for Advancement** will lead WEH section science policy advocacy initiatives. The At-Large Councilor for Advancement shall also coordinate and submit requests to companies, institutions and section members to solicit funds for WEH activities (e.g. the Romero fund, the Data Diuresis matching fund, the Displaced Scientist Travel fund).

The **At-Large Councilor for Membership** will work with the APS office to solicit members and to welcome them to the Section, and also will strategize to help increase membership in the APS and the WEH Section. The At-Large Councilor for Membership will also work with the Committee on Committees Representative to nominate members for APS and Section Committees. The Councilor for Membership will work with the APS office to have quarterly tallies of all primary, secondary, and tertiary members of WEH in order to provide up-to-date records for the whole of the WEH membership. This individual will encourage primary, secondary, and tertiary members to re-activate expiring memberships.

The **At-Large Councilor for History and Communications** will contribute regularly to the Section Newsletter to provide a background and history of "water and electrolyte homeostasis". In addition, the At-Large Councilor for History and Communication will monitor WEH sponsored communications on the APS website and social media, and work with other Steering Committee members to promote section activities via the website and social media.

The **Data Diuresis Coordinator** will work with the JPC representative to choose abstracts for the data diuresis session and to program them in a timely manner such that they will be in the printed program. The Data Diuresis Coordinator will also work with the Chairs of the session to organize an efficient program and work with the At-Large Councilor for Advancement to coordinate funding for refreshments for the Data Diuresis session.

Section 3. Nomination for Membership on the Steering Committee

Nominations for membership on the Steering Committee will be made annually, as appropriate, by the Section’s membership in response to a request by the Steering Committee. The WEH Executive Committee will identify eligible candidates from the list of nominations for Section Chair and Secretary-Treasurer. The Chair should have served on the Steering Committee prior to being elected to office. The Steering Committee will then vote on which candidates should be on the ballot.
Section 4. Election of Officers

The Chair and Secretary-Treasurer will be elected by ballot vote of the regular membership with a primary affiliation in the WEH Section. Election of the Chair and Secretary-Treasurer will be by ballot distribution and counted by the Membership Services Department of the Society. The election for the Chair, the Secretary-Treasurer, the Committee on Committees (CoC) Representative, and the Joint Program Committee (JPC) Representative will be held one year prior to the expiration of the predecessor’s term. This will provide the newly-elected officers time to obtain valuable experience and insure continuity in the Steering Committee.

Candidates for the other voting members of the Steering Committee will be determined by the WEH Executive Committee from those nominated by the section members. These will be elected by ballot by the Steering Committee. An individual may be nominated for more than one position, and can be elected to hold up to two positions on the Steering Committee.

Section 5. Terms of Office

Terms of office of all members of the Steering Committee will be three years in a given capacity with the exception of the Awards Chair. The Awards Chair shall serve on the WEH Steering Committee for 2 years as a non-voting co-Chair in training and 2 years as a voting member for a total term of 4 years.

Terms of Steering Committee members will begin and end at the close of the annual spring meeting of the Society, with the exception of the Trainee Representative whose term will begin and end on January 1st and December 31st respectively to coincide with the terms of membership of the Trainee Advisory Committee. A Steering Committee member may serve on the Steering Committee in another role after the expiration of their term.

Terms of Steering Committee members shall be staggered with overlap as much as possible to insure continuity on the Steering Committee. When appropriate and in order to stagger new members joining the Steering Committees, representatives may be re-elected for an additional time period not to exceed two years.

ARTICLE V. Dues
Dues will not be assessed.

ARTICLE VI. Amendments and Quorum of the Membership
Section 1. Amendments

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Amendments to these procedures must be proposed in writing to the Steering Committee by five members at least two months prior to the annual meeting of the membership which normally will be held at the Society’s spring meeting. The proposal must then be sent to the members prior to the annual meeting of the membership. Amendment requires the approval of two-thirds of a quorum.

Section 2. Quorum

The quorum for WEH all-membership business meetings is no less than 25 members of the Section.

ARTICLE VII. Awards

Awards will be made as financial and other circumstances permit in order to recognize members of the Section and the Society who have made substantial contributions to the affairs of the Section and the Society. Student and new investigator awards will also be made when appropriate. Nominations for awards will be accepted when called for by instructions published in a WEH newsletter.

The Starling Award is awarded annually to an APS member recognized for exceptional contributions and lifelong dedication to WEH research. The WEH Executive Committee will identify eligible candidates from the list of nominations for the Starling Award. The Steering Committee will then vote on selection of awardees.

The Leonard Share Award was established in 2015 to recognize a WEH member that has contributed their time and talents to our section as well as to APS. Dr. Leonard Share was responsible for recognizing WEH research as a sub-discipline within the APS, and for the subsequent formation of the WEH section in 1982. The member cannot have served as President of APS, but most likely has served in many other capacities and is one of our "unsung heroes". The Awardee will also have a well-recognized research program that has contributed to the knowledge of WEH research. Nominations for the Leonard Share Award are solicited from the WEH membership, and evaluated by a selection committee composed of senior WEH members. The Awardee will receive a certificate, $1000, and a custom-designed WEH section plaque.