



APS Professional Skills Training Making Scientific Presentations: Critical First Skills

January 14-17, 2009
Disney's Contemporary Resort
Lake Buena Vista, FL

Wednesday, January 14, 2009			
4:30 – 6:30 pm	Instructor Orientation	Marsha Matyas	CR Boardroom
6:00 – 7:00 pm	Registration		Gd Republic B Lobby
7:00 – 7:45 pm	Orientation Session		Gd Republic B
7:45 – 8:30 pm	Bus to Epcot Center (departs at 8:00 pm)		Westside Bus Pickup
8:30 – 9:30 pm	Dessert Party Viewing of “IllumiNations: Reflections of Earth”		Epcot Center
9:45 pm	Bus returns Resort		

Thursday, January 15, 2009			
7:30 – 8:15 am	Continental Breakfast		Nutcracker 1
8:15 – 8:30 am	Announcements and Introductions Homework Assignment		Nutcracker 2
Session 1: Introducing Yourself (Tab 1)			
8:30 – 8:50 am	1. Comparing Two Introductions	Rudy Ortiz	Nutcracker 2
8:50 – 9:20 am	2. Plenary session: Do's and Don'ts of Introducing Yourself	Rudy Ortiz	Nutcracker 2
9:20 – 10:00 am	Writing and practicing your introduction	Small Groups	Nutcracker 2 and Fantasia Q
10:00 – 10:15 am	Break		Nutcracker 2

Session 2: Elevator Talk (Tab 2)			
10:15 – 10:45 am	3. Plenary session: “Tell Me More”	Robert Hester	Nutcracker 2
10:45 am–12:30 pm	Practicing your Introduction Getting feedback	Small Groups	Nutcracker 2
12:30 – 1:30 pm	Lunch		Nutcracker 1
Session 3: Writing a Powerful Meeting Abstract and Title (Tab 3)			
1:30 – 2:00 pm	4. Plenary session: Writing a Meeting Abstract and Title	Heddwen Brooks	Nutcracker 2
2:00 – 2:30 pm	5. Interactive exercise: Brainstorm a better title	Heddwen Brooks	Nutcracker 2
2:30 – 3:00 pm	Critiquing abstracts	Small Groups	Nutcracker 2 and Fantasia Q
3:00 – 3:15 pm	Break		Nutcracker 2
3:15 – 5:00 pm	Critiquing abstracts, cont’d	Small Groups	Nutcracker 2 and Fantasia Q
7:00 – 8:30 pm	Dinner and introduction homework	All instructors	Nutcracker 1
8:30 – 9:30 pm	Discussion Panel	All instructors	Fantasia P

Friday, January 16, 2009			
7:30 – 8:15 am	Continental Breakfast		Nutcracker 1
8:15 – 8:30 am	Announcements		Nutcracker 2
Session 3: Writing a Powerful Meeting Abstract and Title – cont’d			
8:30 – 9:00 am	Case Study #1	Small Groups	Nutcracker 2 and Fantasia Q
9:00 – 10:00 am	6. Case Study #2/Authorship	Martin Frank	Nutcracker 2
10:00 – 10:15 am	Break		Nutcracker 2
Session 4: Writing a Poster (Tab 4)			
10:15 – 10:45 am	7. Plenary session: Writing poster text	Greg Florant	Nutcracker 2

Session 5: Designing a Poster (Tab 5)			
10:45 –11:15 am	8. Plenary session: Designing a Poster	Michael Dougherty	Nutcracker 2
11:15 am–12:30 pm	Critiquing poster text and design	Small Groups	Nutcracker 2 and Fantasia Q
12:30 – 1:30 pm	Lunch		Nutcracker 1

1:30 – 3:15 pm	Critiquing poster text and design (cont'd)	Small Groups	Nutcracker 2 and Fantasia Q
3:15 – 3:30 pm	Break		Nutcracker 2

Session 6: Poster Presentations (Tab 6)			
3:30 – 4:30 pm	9. Plenary session: Poster Presentations	Dale Benos	Nutcracker 2
4:30 – 5:00 pm	List of poster improvements		Nutcracker 2
7:00 – 10:00 pm	Plan a Group Dinner	Use your Disney Dollars!	

Saturday, January 17, 2009			
7:30 – 8:15 am	Breakfast Buffet		Nutcracker 1
8:15 – 8:30 am	Announcements		Nutcracker 2
Session 6: Poster Presentations (cont'd)			
8:30 – 10:15 am	Presenting your poster	Small Groups	Nutcracker 2 and Fantasia Q
10:15 – 10:30 am	Break		Nutcracker 2
10:30 – 11:00 am	Presenting your poster cont'd	Small Groups	Nutcracker 2 and Fantasia Q
11:00 – 11:30 am	Introduce yourself		Nutcracker 2
Session 7: Wrap-up and Evaluation (Tab 7)			
11:30 am – noon	Evaluation		Nutcracker 2
12:00 pm	Boxed Lunches to go		Nutcracker 1
	Departures to airport		